



CCIS Faculty-Led & Custom Programs Process Overview

1

Submit an [Interest Form](#) on the [CCIS website](#)

↳ CCIS will review the interest form and contact you to discuss the details of your ideal program

↳ CCIS will connect you the appropriate program host: SAA or specific CCIS Host Institution

2

Build your Program

↳ Work with SAA or CCIS Host to work out program administration details

↳ create & design the program to meet your specific needs

↳ develop the program and itinerary as you choose

↳ determine specific services needed from SAA or CCIS Host to meet your needs and price point

3

Recruit Students

↳ Market the program to your students on campus

↳ Review and process your student applications



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4

Finalize Pre-Departure Plans

- ↳ Finalize program itinerary with SAA or Host
- ↳ Collect money from students and pay SAA or Host directly
- ↳ Ensure students carry any necessary international health insurance
- ↳ Provide students a pre-departure orientation

5

Go Abroad!

- ↳ Work with SAA or CCIS Host on delivering the program overseas

6

Return Home

- ↳ Provide students home school credit for the courses taken
- ↳ Send students a program evaluation
- ↳ Start planning for next year!