



CCIS Faculty-Led & Custom Programs Process Overview

1

Submit an [Interest Form](#) on the [CCIS website](#)



CCIS will review the interest form and contact you to discuss the details of your ideal program



CCIS will connect you the appropriate program host: SAA or specific CCIS Host Institution

2

Build your Program



Work with SAA or CCIS Host to work out program administration details



create & design the program to meet your specific needs



develop the program and itinerary as you choose



determine specific services needed from SAA or CCIS Host to meet your needs and price point

3

Recruit Students



Market the program to your students on campus



Review and process your student applications



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4

Finalize Pre-Departure Plans

- ➞ Finalize program itinerary with SAA or Host
- ➞ Collect money from students and pay SAA or Host directly
- ➞ Ensure students carry any necessary international health insurance
- ➞ Provide students a pre-departure orientation

5

Go Abroad!

- ➞ Work with SAA or CCIS Host on delivering the program overseas

6

Return Home

- ➞ Provide students home school credit for the courses taken
- ➞ Send students a program evaluation
- ➞ Start planning for next year!